

Abbeydore & Bacton Group Parish Council

Minutes of an Ordinary Meeting
of Abbeydore and Bacton Group Parish Council
held in Abbeydore Village Hall
on Tuesday 7th July 2026

No ABPC/MW/135

Present

Councillor Mrs Ann Booth Chairman
Councillor Miss Liberty Nimmo Vice - Chairman
Councillor Mr Richard Fenton
Councillor Mr Melvin Jenkins
Councillor Mr Keith Millington
Clerk Mr Malcolm Walker

Also Present

Two further members of the public

The Parish Council Meeting was formally opened by the Chairman at 7.00pm

1.0 Apologies for Absence

Apologies were received and accepted from Councillor Mrs Kharon Nakielny,
Golden Valley South Ward Councillor Mr Matthew Engel,
Parish Lengthsman / Contractor Mr Terry Griffiths
West Mercia Police Constable Jeff Rouse, Golden Valley Safer Neighbourhood Team
New Locality Steward Mr James Howells not present

2.0 Minutes

The Annual Minutes ABPC/MW/134 5th May 2026 were unanimously confirmed as a true record and signed by the Chairman
Proposed by Councillor Mr Melvin Jenkins and
Seconded by Councillor Miss Liberty Nimmo Vice - Chairman

3.0 Parish Council Co-options

To consider any qualifying applications for **Co-option to Abbeydore Parish**
No candidates

4.0 Declarations of Interest and Dispensations

4.1 To receive any declarations of interest in agenda items from Councillors
No Declarations of Interest were made

4.2 To consider any written applications for dispensation
There were no written applications for dispensation made

5.0 Financial Report

5.1 Receipts

2 nd April	2026	Herefordshire Council BACS Remittance Advice Reference TGC3825 4264911	£244.65
2 nd April	2026	Herefordshire Council BACS Remittance Advice Reference TGC3831A 4264940	£217.50
		Total £462.15	
10 th April	2026	Herefordshire Council BACS Remittance Advice Reference TGC3826 426574	£2,236.90



5.2 Payments

Terry Griffiths Contracts TGC3891 **£587.16**
Roads - Routine maintenance April 2026 (1) 28-04-26 Invoice No TGC3891
Description of work carried out: -Specific Task Routine Maintenance Scope of Works As Required
Clear grids and clean out road gullies Clear receiving chambers Check connecting pipe
Clear grips and reform leads Clear ditch leads Clear headwalls
Strim round street furniture Strim round grit bins Wash off street signs
Report defects not rectified on the visit date to PLLO
C1212- from B4347 to parish boundary C1225- from C1212 to C1221
C1221- from C1222 to parish boundary C1222- from C1223 to parish boundary
Materials Marker Spray

Transfer Payment 07/07/2026 005 Approved Councillor Mr Richard Fenton

Terry Griffiths Contracts TGC3894 **£587.16**
Roads - Routine maintenance May 2026 (1) 01-05-26 Invoice No TGC3894
Description of work carried out: -Specific Task Routine Maintenance Scope of Works As Required
Clear grids and clean out road gullies Clear receiving chambers Check connecting pipe
Clear grips and reform leads Clear ditch leads Clear headwalls
Strim round street furniture Strim round grit bins Wash off street signs
Report defects not rectified on the visit date to PLLO
C1222- within parish boundary C1223 C1224.
C1209- from B4347 to parish boundary U74213- from B2327 to parish boundary
U74211 U74211
U74209- From U74213 to parish boundary
Materials Marker Spray.

Transfer Payment 07/07/2026 006 Approved Councillor Mr Richard Fenton

Clerk's Salary June 2026 Gross £491.88
Mileage £4.32
Postage £3.30
Tax £98.40 NIC £0.00

****Parish Council Contribution NIC** **£11.23**

Nett Pay £401.10

Transfer Payment 07/07/2026 007 Approved Councillor Mr Richard Fenton

Abbeydore Village Hall Defibrillator Pads £43.14
{Clerk authorised to purchase using his credit card}

Transfer Payment 07/07/2026 008 Approved Councillor Mr Richard Fenton

HMRC 1st ¼ Payment April May June £328.69

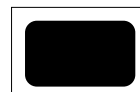
Cheque Number 001085

{paid 30th June 2026}

Terry Griffiths Contracts TGC3944 **£587.16**

Roads - Routine maintenance June 2026 (1) date of visit 10-06-26 Invoice No TGC3944
Description of work carried out: - Specific Task Routine Maintenance Scope of Works As Required
Clear grids and clean out road gullies Clear receiving chambers Check connecting pipe
Clear grips and reform leads Clear ditch leads Clear headwalls
Strim round street furniture Strim round grit bins. Wash off street signs
Report defects not rectified on the visit date to PLLO
C1212- from B4347 to parish boundary
C1209- from B4347 to parish boundary
U7413-from B4347 to U74209
Materials Marker Spray

Transfer Payment 07/07/2026 009 Approved Councillor Mr Richard Fenton



Clerk's Salary July 2026 Gross	£491.88
Mileage	£18.27
Postage	£1.80
Tax £98.40 NIC £0.00	
**Parish Council Contribution NIC	<u>£11.23</u>
Nett Pay £413.55	

Transfer Payment 07/07/2026 010 Approved Councillor Mr Richard Fenton

Resolved unanimously that all payments are approved

Lloyds Bank Invoice No 483993006	£8.75
Bank Charges 10/03/2026 – 09/04/2026 to be Debited 19/05/2026	
Lloyds Bank Invoice No 486586292	£4.75
Bank Charges 10/04/2026 – 09/05/2026 to be Debited 22/06/2026	

5.3 **Bank Balances**

Community Account	@ 1 st July 2026	No 05	£3,739.86
Bank Statement			
Community Account	@ 1 st July 2026	No 06	£3,319.92
Bank Statement			
Community Account	@ 5 th July 2026	No 07	£7,991.23
Bank Statement			
Commercial Instant Access Account	@ 2 ^{5th} June 2026	No S02	£22,027.33
Bank Statement			
Commercial Instant Access Account	@ 5 th July 2026	No S03	£17,027.33
Bank Statement			

Bank reconciliations signed for both accounts by the Chairman

Proposed by Councillor Mrs Ann Booth Chairman and Seconded by Councillor Mr Keith Millington

5th July 2026 1.12pm

Transfer from Commercial Instant Access Account to Community Account £5,000.00

Cheque Signatories Councillor Mrs Ann Booth Chairman and

Councillor Mr Keith Millington

Signatories added to the Bank Mandate

Councillor Mr Richard Fenton Councillor Mrs Kharon Nakielny Clerk Mr Malcolm Walker

On-line Signatories to be added to the Bank Mandate Councillor Mrs Ann Booth Chairman and Councillor Mr Keith Millington

6.0 **To Receive Reports (if available) from:-**

6.1 Ward Councillor Mr Matthew Engel

Ward Councillor not present and no report available

6.2 Local Police update

No Police Representative present and no report available

7.0 **Grant for Local Ward Projects portion of £1,000.00 available for each Ward**

Local projects grant available reference Ward Councillor Mr Matthew Engel

Ward Councillor not present

Agenda item for next full Parish Council meeting

8.0 **Public Question Time**

A 10 minute period is to be allocated if required to facilitate any member of the public to address the assembled Parish Councillor

No issues raised



9.0 **Abbeydore Village Hall**

Update reference Village Hall Damp Issues / Abbeydore Defibrillator update

No representative present and no further information received as yet

Parish Council filing cabinet, situated in the store room has been damaged and the two locks have been broken. The Parish Council documents are now unsecured and unprotected.

Clerk instructed to write to the Village Hall Committee reference damage to filing cabinet

Clerk to send defibrillator information to Sylvia Rothwell Chairman of the Village Hall Committee

10.0 **New Legislation 32A Residential Addresses**

Disclosable Pecuniary Interests Address Removal

All Parish Councillors agreed to have their names and addresses redacted on their Disclosable Pecuniary Interests Forms

11.0 **Highways and Footpaths Issues**

11.1 To receive new information on Parish Highways & Public Footpaths

Confirmation received for a fixed price contract until March 2027 with Contractor Mr Terry Griffiths
Terry to set a date for works by Lower Grange, Bacton

11.2 Update reference Drainage Grant application for 2026-2027

Clerk still progressing with Herefordshire Council

11.3 Update on Parish Lengthsman monthly maintenance schedule

Ongoing scheduled works approved by the Parish Council

Lengthsman 2026-2027

<i>HFD Main Grant</i>	<i>£1,332.00</i>
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<i>HFD Match Funding</i>	<i>£666.00</i>
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<i>Total Grant</i>	<i>£1,998.00</i>
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<i>PC Match Funding</i>	<i>£666.00</i>
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<i>Balance of Budget</i>	<i>£1,834.00</i>
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<i>Total PC Funded</i>	<i>£2,500.00</i>
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<i>Total Lengthsman Funding</i>	<i>£4,498.00</i>
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<i>Per Maintenance Day</i>	<i>£489.30</i>
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<i>Total days available</i>	<i>NINE</i>
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12.0 **Planning Applications**

12.1 Planning Consultation 261567 Dore Abbey Abbeydore Hereford HR2 0AA

Composting toilet, access ramp and associated works Planning Permission

Support the application

The Parish Council considered the application at their meeting on 7th July 2026

Resolved to support the application

Reference Number FS-Case-854923537

Proposed by Councillor Mrs Ann Booth Chairman and

Seconded by Councillor Mr Keith Millington

12.2 Planning Consultation 261749 Long Close Cottage Wormbridge HR2 9EF

Workshop/store Full Householder

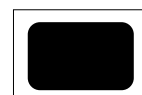
The Parish Council considered the application at their meeting on 7th July 2026

Resolved No objections to the application

Reference Number FS-Case-854927667

Proposed by Councillor Miss Liberty Nimmo Vice – Chairman and

Seconded by Councillor Mr Richard Fenton



13.0 **Information Sheet**

Update on previous action points and a list of correspondence received plus

Planning Results

13th April 2026 Planning Consultation 260873 - Ponty Pinna Vowchurch Hereford HR2 0QE
Planning Permission and {Listed Building Consent 260874}
Rebuilding of collapsed building

Planning Application Still Valid

All relevant External Audit Information sent to PKF Littlejohn LLP
Notice of Public Rights & Publication of Unaudited Annual Governance & Accountability Return
posted on Parish Council Notice Board and Parish Council Web Site

Correspondence Received

The Pensions Regulator
Staging Date 24th May 2026
PAYE Reference 475/VA56042
Letter Code 1178893542

July 2026 Pension Re-declaration updated on 26th May 2025 2.53pm
Every 3 years to be updated online

30th June 2026 Defibrillators at Abbeydore Village Hall and Bacton Village Hall
both checked by the Clerk and both OK

14.0 **Agenda of Next Meeting**

15.0 **Date, Time and Venue of Next Meeting**

Ordinary Parish Council Meeting in Abbeydore Village Hall
Tuesday 8th September 2026 at 7.00pm

Parish Council meeting declared closed at 7.35pm



Signed.....

Parish Council Chairman

Dated this day Tuesday 8th September 2026